Palmerston North Choral Society (Inc.)

Palmerston North New Zealand

MINUTES FOR COMMITTEE MEETING 15 August 2026 at 9.30 a.m.

Present: Sue Brown SB (President) Myra Smith MS, Roy Tankersley RT, John Chittenden JC.

Apologies Robert Van Bentum

M**inutes of the previous meeting** It was agreed the minutes of the July meeting be confirmed. SB

Matter arising from Minutes

Committee records thanks to Sue and Murray for the fantastic programme prepared for Shaky Places.

Correspondence

Inward 2 applications to provide web services

Inward and Outward

- Correspondence to and from prospective Musical Director applicants
- Correspondence to and from guest artists for Shaky Places

Financial Report.

Westpac current account Cr $11,243.49, Term Deposit $10,175.28.

Account activity for period14 May to 15 June 2026 comprised:

- Expenditure of $401.76
- Income Nil

Committee approved further expenditure of $1,198.23 including EFTPO costs.

Comment made that the availability of EFTPOS has been well received by attendees – it is now considered a necessity rather than an option.

It was agreed the financial report be received and payments approved. JC/MS

Librarian's Report. No report. Committee expressed gratitude for Heather Murphy continuing to maintain the library.

Publicity

Poster and flyers have been distributed to choir members. Sue has updated 'What's on' in the Manawatu Standard and sent a copy of the poster for Shaky Places to NZCF.

Question was raised as to whether we could get an articles in the Standard prior to the concert. The content is uniquely New Zealand in flavour. If this can be arranged, a follow-up letter of thanks should be sent.

Guest Music Director's Report

Roy reported that the choir has now completed coverage of all songs so future rehearsals will be refining all aspects. Main problem is getting members to engage with conductor's signal at the beginnings and ends of phrases with rests.

Roy will be voice-matching rows. Arrangements have been made with soloists and guest musicians to attend specific rehearsals.

Staging will need to be set up for the rehearsal on 31 August. Risers may need to be removed for a Renaissance concert the next day. Will also need to allow access via the reredos door.

Roy will not take part in any setting up – he needs to concentrate on directing the music.

Concert Planning

Concert 2. Planning substantially competed. Choir will take a break of one week following the concert.

Concert 3 Suggestion offered by Patron Jenny Boyack and Accompanist Myra Smith that Concert 3 be a Christmas themed concert, co-directed by Jenny and Myra. Admission to be by gold coin and proceeds to a charity. Jenny has suggested that we contact past members and invite them to join us for this concert. Supported by consensus.

Musical Director Appointment Position for next year will be finalised before our September meeting.

Website

Robert reported by email that he has held an initial meeting with Maneesha Perera and will hold meetings with weekly teams update meetings planned.

Key actions completed:

- Contract engagement finalised
- First draft website content document shared
- Three initial logo options discussed – more work to be done on a revised set of 3 to be circulated to the committee
- Website frame developed for the homepage
- Photographs shared with the Maneesha
- Website access document provided by Heather Murphy
- 2 of 4 choristers approached for reflections on why they joined the choir received

Next Meeting: 9.30 am Sat 19 September - venue to be advised
The meeting closed at 10.30am