Palmerston North Choral Society (Inc.)

Palmerston North New Zealand

MINUTES FOR COMMITTEE MEETING 18 July 2026 at 9.30 a.m.

Present: Sue Brown SB (President) Myra Smith MS, John Chittenden JC.

Apologies Robert Van Bentum

M**inutes of the previous meeting** It was agreed the minutes of the June meeting be confirmed subject to the following amendments:

- Apology for June meeting was received from Sue Brown
- Under **Publicity** to read: President Sue and her husband Murray have agreed to take over the publicity role in the absence of any other volunteers. SB

Matter arising from Minutes (covered elsewhere in agenda)

Correspondence

Inward 2 applications to provide web services

Outward Email declining invitation to perform at market day.

Emails to soloists and musicians for Shaky Places Concert

Financial Report.

Westpac current account Cr $11,645.25 Term Deposit $10,175.28.

Account activity for period14 May to 15 June 2026 comprised:

- Expenditure of $1,820
- Income Nil

Committee approved the following payments:

Pepper music cost – M Smith $ 55.76

St Peters Rehearsal Cost – June $ 276.00

It was agreed the financial report be received and payments approved JC

Librarian's Report. Myra is passing on to Heather Murphy the newly purchased scores of 'Look at the World' - J. Rutter. In addition, Heather is happy to take care of photocopies used in the recent SingFest - 'Lullaby for Matariki' - D Hamilton and 'Matariki' by Takerei Komene. These may be useful in the future, once we have permission to perform them again.

Publicity President Sue and Murray are handling publicity for Concert 2. Insertions have been made in 'What's on' in the Manawatu Standard and in Focus on Manawatu. Suggestion made that Sue's contact details be included in the publications.

A copy of the visual poster will be forwarded to NZCF when finalised.

Concert Planning

Concert 2. Concern was expressed that asking soloists and musicians how they wished to be paid could be construed as an invitation to evade tax. It was agreed that we would ask if the parties wished to be paid taxed remuneration or receive a gift (no value specified) to recognise their contribution. The amounts involved are nominal.

Concert 3 To be arranged after new Musical Director's appointment

Musical Director Appointment Committee of Sue Brown, Myra Smith and Jenny Boyack will be interviewing two applicants over the next week.

Website Two applications have been received to refresh the Choir's website. Preference of the Committee was to accept Maneesha's proposal entailing expenditure of $1,440. The Choir will need to provide updated text and photographs. Committee asks Robert to proceed with this development.

Choir members will be advised that the Committee is updating the website to improve the Choir's profile. The process will be managed by the Committee.

Next Meeting: 9.30 am Sat 15 August - venue to be advised

The meeting closed at 11am